



## Board Report

File #: 2017-0905, File Type: Contract

Agenda Number: 29.

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### SYSTEM SAFETY, SECURITY AND OPERATIONS COMMITTEE APRIL 12, 2018

**SUBJECT: POWER SWEEPING SERVICES**

**ACTION: AWARD CONTRACT**

#### **RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to award a three-year firm fixed unit rate Contract No. OP962800003367 to Nationwide Environmental Services Inc., to provide power sweeping services for Metro transit facilities for a not-to-exceed amount of \$5,314,860 effective June 1, 2018 through May 31, 2021.

#### **ISSUE**

The existing power sweeping services contract is due to expire on May 31, 2018.

To continue providing safe, quality, regularly scheduled and as-needed power sweeping services throughout Metro facilities, a new contract award is required effective June 1, 2018.

#### **DISCUSSION**

This Contract requires the contractor to provide power sweeping services for 108 parking lots and structures throughout Metro bus and rail facilities and 41 Caltrans owned Park and Ride (P&R) lots.

The services provided under the existing contract are based on an on-going frequency and as-needed services. Under the new Contract, service frequencies have been adjusted to provide the necessary service levels and ensure delivering clean and well maintained parking lots and structures throughout Metro facilities and 41 Caltrans owned P&R lots.

#### **DETERMINATION OF SAFETY IMPACT**

The approval of this item will ensure service continuity to provide on-going power sweeping services, improve Metro bus and rail facilities overall appearance and cleanliness, and continue providing safe, quality, on-time, and reliable services system-wide.

#### **FINANCIAL IMPACT**

The three year base contract value is \$5,314,860. Funding of \$147,635 for the remainder of FY18 is

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included in the FY18 budget in cost center 3367 - Facilities Property Maintenance, account 50308, Service Contract Maintenance, under various operating projects.

Since this is a multi-year contract, the cost center manager and Sr. Executive Officer, Maintenance and Engineering will be accountable for budgeting the cost in future years.

#### Impact to Budget

Funding for this action will come from the Enterprise operating fund. The source of funds will be from State and local funds that are eligible for Bus and Rail Operating Projects. These funding sources will maximize fund use based on funding allocation provisions.

#### **ALTERNATIVES CONSIDERED**

Staff considered providing this service through Metro in-house staff. This would require the hiring and training of additional personnel, and purchase of additional equipment, vehicles, and supplies to support the expanded responsibility. Staff's assessment indicates that this is not a cost-effective option for Metro.

#### **NEXT STEPS**

Upon Board approval, staff will execute Contract No. OP962800003367 with Nationwide Environmental Services Inc., effective June 1, 2018, to provide power sweeping services throughout Metro bus and rail facilities and 41 Caltrans owned P&R lots.

In preparation for the next power sweeping services solicitation, staff is committed to conduct an industry review to reach out to a wider population of potential vendors, to solicit their input, consider recommendations, and encourage greater participation. Staff has started a review of the geographical service locations, scope of work, and technologies in an effort to identify opportunities for regional work distribution, efficiency betterments, and environmental improvements.

#### **ATTACHMENTS**

Attachment A - Procurement Summary

Attachment B - DEOD Summary

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Phillip A. Washington  
Chief Executive Officer

## PROCUREMENT SUMMARY

## POWER SWEEPING SERVICES / OP962800003367

|    |   |  |
|----|---|--|
| 1. | <b>Contract Number:</b> OP962800003367  |  |
| 2. | <b>Recommended Vendor:</b> Nationwide Environmental Services Inc.   |  |
| 3. | <b>Type of Procurement (check one):</b> <input type="checkbox"/> RFP <input checked="" type="checkbox"/> IFB <input type="checkbox"/> IFB-A&E<br><input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order |  |
| 4. | <b>Procurement Dates:</b>   |  |
|    | <b>A. Issued:</b> November 22, 2017   |  |
|    | <b>B. Advertised/Publicized:</b> November 22, 2017  |  |
|    | <b>C. Pre-Proposal/Pre-Bid Conference:</b> December 13, 2017  |  |
|    | <b>D. Proposals/Bids Due:</b> January 9, 2018   |  |
|    | <b>E. Pre-Qualification Completed:</b> January 23, 2018   |  |
|    | <b>F. Conflict of Interest Form Submitted to Ethics:</b> January 23, 2018   |  |
|    | <b>G. Protest Period End Date:</b> February 20, 2018  |  |
| 5. | <b>Solicitations Picked up/Downloaded:</b> 12   | <b>Bids/Proposals Received:</b> 1          |
| 6. | <b>Contract Administrator:</b><br>Rommel Hilario  | <b>Telephone Number:</b><br>(213) 922-4654 |
| 7. | <b>Project Manager:</b><br>Maral Minasian   | <b>Telephone Number:</b><br>(213) 922-6760 |

**A. Procurement Background**

This Board Action is to approve a contract award to Nationwide Environmental Services Inc., for power sweeping services at all Metro transit facilities including bus divisions, terminals, busways, railroad trackways, layover areas, rail divisions and train/bus stations park-and-ride.

Invitation for Bid (IFB) No. OP47896 was issued as a competitive procurement in accordance with Metro's Acquisition Policy. The contract type is a firm fixed unit rate.

Three amendments were issued during the solicitation phase of this IFB:

- Amendment No. 1, issued on December 18, 2017, provided pre-bid conference material including sign-in sheets, planholder's list, and prevailing wage information.
- Amendment No. 2, issued on December 20, 2017, provided pre-bid conference PowerPoint slides.
- Amendment No. 3 issued on January 2, 2018, provided revised Schedule of Quantities and Prices.

A pre-bid conference was held on December 13, 2017. A total of three participants attended representing two firms.

One bid was received on the due date of January 9, 2018 from Nationwide Environmental Services Inc.

A market survey was conducted on January 12, 2018. The survey was sent out to ten firms on the planholders' list who did not submit a bid but downloaded the solicitation. Four firms submitted a response to the survey. One firm was already working with a prime as a potential subcontractor; another firm stated that the statement of work was too large in scope; and the remaining two firms stated that it was a business decision for them not to bid on the contract.

**B. Evaluation of Bids**

This procurement was conducted in accordance, and complies, with Metro's Acquisition Policy for a competitive sealed bid.

Nationwide Environmental Services Inc.'s bid was determined to be responsive and responsible to the IFB's minimum requirements. Nationwide also committed to meeting the mandatory 7% SBE and 3% DVBE goal required by the solicitation.

**C. Cost/Price Analysis**

The bid price from Nationwide Environmental Services, Inc. has been determined to be fair and reasonable based upon price analysis, an independent cost estimate, and technical review by the Program Manager.

| BIDDER                            | BID AMOUNT     | METRO ICE      | AWARD AMOUNT   |
|-----------------------------------|----------------|----------------|----------------|
| Nationwide Environmental Services | \$5,314,860.00 | \$4,816,645.64 | \$5,314.860.00 |

**D. Background on Recommended Contractor**

Nationwide Environmental Services (NES), a division of Joe's Sweeping, Inc., is one of the largest street sweeping companies in the nation. Founder Joe Samuelian started sweeping parking lots services in 1968, then created a company that has served over 50 municipalities throughout California. The company mission statement is to provide the highest level of customer satisfaction with quality services using state-of-the-art, environmentally friendly technologies. NES is Metro's current provider of power sweeping services for all Metro transit facilities.

## DEOD SUMMARY

## POWER SWEEPING SERVICES / OP962800003367

**A. Small Business Participation**

The Diversity and Economic Opportunity Department (DEOD) established a 7% Small Business Enterprise (SBE) and 3% Disabled Veteran Business Enterprise (DVBE) goal for this procurement. Nationwide Environmental Services, Inc. met the goal by making a 7% SBE and 3% DVBE commitment.

|                                    |                           |  |                           |
|------------------------------------|---------------------------|--|---------------------------|
| <b>Small<br/>Business<br/>Goal</b> | <b>7% SBE<br/>3% DVBE</b> | <b>Small<br/>Business<br/>Commitment</b> | <b>7% SBE<br/>3% DVBE</b> |
|------------------------------------|---------------------------|--|---------------------------|

|    | <b>SBE Subcontractor(s)</b> | <b>% Committed</b> |
|----|-----------------------------|--------------------|
| 1. | Islas Tires, Inc.           | 6.58%              |
| 2. | Rose Equipment, Inc.        | 0.42%              |
|    | <b>Total SBE Commitment</b> | <b>7.00%</b>       |

|    | <b>DVBE Subcontractor(s)</b> | <b>% Committed</b> |
|----|------------------------------|--------------------|
| 1. | Hunter Tires, Inc.           | 3.00%              |
|    | <b>Total DVBE Commitment</b> | <b>3.00%</b>       |

**B. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy (LW/SCWRP) will not be applicable on this Contract.

**C. Prevailing Wage Applicability**

Prevailing Wage requirements are applicable to this project. DEOD will continue to monitor contractors' compliance with the State of California Department of Industrial Relations (DIR), California Labor Code, and, if federally funded, the U S Department of Labor (DOL) Davis Bacon and Related Acts (DBRA).

**D. Project Labor Agreement/Construction Careers Policy**

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract.