Los Angeles County
Metropolitan Transportation
Authority
One Gateway Plaza
3rd Floor Board Room
Los Angeles, CA

File #: 2020-0703, **File Type:** Contract **Agenda Number:** 17.

**OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE
NOVEMBER 19, 2020**

SUBJECT: PARTS WASHER SERVICES FOR METRO BUS AND RAIL MAINTENANCE FACILITIES

ACTION: APPROVE CONTRACT MODIFICATION

RECOMMENDATION

AUTHORIZE the Chief Executive Officer to execute Modification No. 5 to Contract No. PS193893601 with FRS Environmental, Inc., to provide parts washer leasing, maintenance and repair services to increase contract value by $100,000 from $1,346,202 to a total not-to-exceed contract amount of $1,446,202 and extending the period of performance from January 31, 2021 to April 30, 2021.

ISSUE

The existing contract will expire on January 31, 2021. To continue providing the required parts washer leasing, maintenance and repair services, additional funding is necessary to ensure service continuity and avoid any interruption to Metro's operations while Metro procures a new parts washer services contract for board consideration in February 2021.

BACKGROUND

On September 24, 2015, Metro Board of Directors awarded Contract No. PS193893601 to FRS Environmental, Inc., the lowest responsive and responsible bidder, for parts washing services effective October 1, 2015.

Under the existing contract, parts washing services are performed throughout Metro Maintenance facilities. The parts washers are used to remove dirt, grime, and grease from parts, tools, and equipment using aqueous (water or solvent-based) solutions. These units support the diverse production requirements of Metro Central Maintenance Shops as well as bus and rail operating divisions.

DISCUSSION

Thirty-nine of the sixty-seven parts washers currently leased by Metro are located at the Central Maintenance Facility (CMF). CMF is responsible for providing heavy bus maintenance support to the operating divisions including but not limited to: failed engine and transmission dismantling, rebuilding

and replacement, major accident repair, complete bus painting, and the rebuilding of components for power plant assemblies. Operating divisions also utilize parts washer equipment to support their daily maintenance requirements.

The contracted services include the provision of contractor-owned parts washing equipment, refilling these machines to their optimal level and removing hazardous waste materials for proper disposal (off-site), and performing preventative maintenance on the units. These services are performed at various scheduled intervals dependent on specific location requirements/applications. FRS Environmental, Inc., a Small Business Prime (Set-Aside), made a 100% Small Business Enterprise (SBE) commitment. Based on payments, the contract is 96% complete and the current SBE participation is 100%.

DETERMINATION OF SAFETY IMPACT

The approval of this item will ensure that CMF and the operating divisions will continue to maintain equipment and cleaned parts needed to repair and maintain buses and trains in accordance with Metro Maintenance standards.

FINANCIAL IMPACT

Funding of $100,000 is included in the FY21 Budget under cost center 3366 - Central Maintenance Shops (CMS), account 50308, Service Contract Maintenance, project 306002; cost center 3942 - Red Line, account 50308, Service Contract Maintenance, project 300044; cost center 3943 - Green Line, account 50308, Service Contract Maintenance, project 300033.

Impact to Budget

The current source of funding for this action is State and Local sources including sales tax and fares that are eligible for Operations. Using these funding sources maximizes the project funding allocations allowed by approved provisions and guidelines.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

This Board action supports Strategic Goal 5: Provide responsive, accountable, and trustworthy governance within the Metro organization. Metro objectives for this contract are to increase efficiency, minimize costs, maintain infrastructure free of unwanted vegetation through the application of pre-emergent herbicides, contact herbicides and growth inhibitors and comply with all applicable Federal, State and Local laws.

ALTERNATIVES CONSIDERED

Staff considered providing this service through Metro in-house staff. This alternative is not recommended for the following reasons: Metro would have to purchase the equipment, costing approximately $300,000, and handle the maintenance and periodic repair of the equipment; the degreasing agents used in the parts washer units are considered hazardous materials that require specialized certification for handling and disposal; the removal and transportation of hazardous waste

must be performed by a licensed transporter; the treatment and disposal of the waste can only be performed by a permitted Treatment, Storage and Disposal Facility.

NEXT STEPS

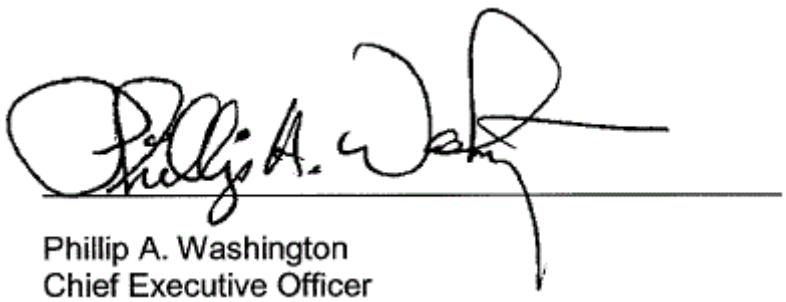
Upon approval by the Board, staff will execute Modification No. 5 to Contract No. PS193893601 with FRS Environmental Inc. to increase the contract value, to provide parts washer services for Metro maintenance facilities. Also, staff will continue the process to procure a new contract for parts washer services for board consideration in February 2021.

ATTACHMENTS

Attachment A - Procurement Summary
Attachment B - Contract Modification/Change Order Log
Attachment C - DEOD Summary

Prepared by: James Pachan, Division Maintenance Superintendent, Executive Director, Maintenance (213) 922-5804
Alan Tang, Sr. Manager, Equipment Maintenance, (213) 922-5707

Reviewed by: James T. Gallagher, Chief Operations Officer, (213) 418-3108
Debra Avila, Chief Vendor/Contract Management Officer, (213) 418-3051



Phillip A. Washington
Chief Executive Officer

PROCUREMENT SUMMARY

PARTS WASHER SERVICES FOR METRO MAINTENANCE FACILITIES / PS193893601

1.	**Contract Number**: PS193893601			
2.	**Contractor**: FRS Environmental, Inc.			
3.	**Mod. Work Description**: Increase contract value and extend contract term			
4.	**Contract Work Description :** Provide parts washing machines and maintenance services to the shops located at the Central Maintenance Shop, as well as, bus/rail maintenance divisions.			
5.	**The following data is current as of**: 10/7/2020			
6.	**Contract Completion Status**		**Financial Status**	
	Contracts Awarded:	10/1/15	**Contract Award Amount:**	$1,223,820
	Notice to Proceed (NTP):	N/A	**Total of Modification Approved:**	$122,382
	Original Complete Date:	9/30/2020	**Pending Modification (including this action):**	$100,000
	Current Est. Complete Date:	01/31/2021	**Current Contract Value (with this action):**	$1,446,202
7.	**Contract Administrator**: Antwaun Boykin		**Telephone Number**: (213) 922-1056	
8.	**Project Manager**: Alan Tang		**Telephone Number**: (213) 922-5707	

A. Procurement Background

This Board Action is to approve Modification No. 5 issued in support of Metro Central Maintenance Shops as well as bus and rail operating divisions to provide parts washer leasing, maintenance and repair services.

This contract modification will be processed in accordance with Metro's Acquisition Policy and the contract type is firm fixed unit rate.

In September 2015, the Board approved a five-year contract to FRS Environmental, Inc., the lowest responsive and responsible bidder, to provide parts washer leasing, maintenance and repair services.

(Refer to Attachment B – Contract Modification/Change Order Log)

B. Cost/Price Analysis

The recommended price has been determined to be fair and reasonable based on rates that were evaluated as part of the current contract award in 2015. Rates remain unchanged and are comparable to current market rates.

Proposed Amount	Metro ICE	Award Amount
$100,000	$100,000	$100,000

CONTRACT MODIFICATION/CHANGE ORDER LOG

PARTS WASHER SERVICES FOR METRO MAINTENANCE FACILITIES/PS193893601

Mod. No.	Description	Date	Amount
1.	Lease of an additional parts washer	7/17/17	$ 0.00
2.	Lease of two additional parts washer	10/16/18	$ 0.00
3.	Lease of two additional parts washers and increase contract authority.	3/12/2020	$ 122,382.00
4.	Extend the period of performance	9/25/2020	$ 0.00
5	**Increase contract authority and extend period of performance**	**PENDING**	**$ 100,000.00**
	Modification Total:		**$ 222,382.00**
	Original Contract:	**9/24/15**	**$ 1,223,820.00**
	Total Contract Value:		**$ 1,446,202.00**

DEOD SUMMARY

PARTS WASHER SERVICES FOR METRO MAINTENANCE FACILITIES/PS193893601

A. Small Business Participation

FRS Environmental, Inc., a Small Business Prime (Set-Aside), made a 100% SBE commitment. Based on payments, the contract is 96% complete and the current SBE participation is 100%.

Small Business Commitment	SBE 100%	Small Business Participation	SBE 100%

	SBE Subcontractor	% Committed	Current Participation[1]
1.	FRS Environmental, Inc. (SBE Prime)	100%	100%
	Total	**100%**	**100%**

[1]*Current Participation = Total Actual amount Paid-to-Date to SBE firms ÷Total Actual Amount Paid-to-date to Prime.*

B. Living Wage and Service Contract Worker Retention Policy Applicability

The Living Wage and Service Contract Worker Retention Policy is not applicable to this contract.

C. Prevailing Wage Applicability

Prevailing wage is not applicable to this contract.