Los Angeles County
Metropolitan Transportation
Authority
One Gateway Plaza
3rd Floor Board Room
Los Angeles, CA

File #: 2020-0865, **File Type:** Contract **Agenda Number:** 20.

OPERATIONS, SAFETY AND CUSTOMER EXPERIENCE COMMITTEE
FEBRUARY 18, 2021

SUBJECT: COVID-19/BIOHAZARD DISINFECTION SERVICES

ACTION: APPROVE CONTRACT MODIFICATION

RECOMMENDATION

AUTHORIZE the Chief Executive Officer to execute Amendment No. 3 to Contract No. PS134942000 with Marquise, Inc. dba SERVPRO of Hollywood Hills/Los Feliz to continue to provide emergency restoration services, increasing the total authorized not-to-exceed amount by $2,000,000, from $795,023 to $2,795,023.

ISSUE

Since the onset of the Coronavirus 2019 (COVID-19) pandemic, Metro has experienced a rise in exposure to the virus necessitating a more frequent emergency cleaning and disinfecting of affected Metro work locations and public spaces. In compliance with California State safety and health regulations during this pandemic, to reduce risk exposure and prevent the spread of COVID-19, Metro currently implements an enhanced emergency cleaning protocol aimed to keep a healthy and safe environment.

During this pandemic, Metro is committed to continue to provide critical and state mandated emergency clean up and disinfecting services of affected areas. Therefore, additional contract value of $2,000,000 is necessary for this effort.

BACKGROUND

On July 15, 2019 Metro awarded a five-year Contract No. PS134942000 to Marquise, Inc. dba ServPro of Hollywood Hills/Los Feliz (SERVPRO) to provide emergency and restoration services. Services include but are not limited to:

- Mildew/mold remediation, including dry wall demolition and disposal;
- Water damage
- Fire and smoke damage
- Biohazard clean-up and decontamination
- Contents cleaning and restoration (furniture, upholstery); and
- Consulting and advisory services.

DISCUSSION

The recommendation will allow Metro to continue to immediately address emergency requests for disinfecting and sanitation of contaminated work locations and public spaces during this pandemic.

DETERMINATION OF SAFETY IMPACT

Mitigation and Restoration Services have been an essential part of maintaining operations in a safe, clean environment.

FINANCIAL IMPACT

Funding of $139,000 for these services (non-Covid) is included in the FY21 Budget in cost center 6430 (General Services) under project 100090 (Gateway Building Cost).

Since this is a multi-year contract, the cost center manager and the Chief Human Capital & Development Officer will be responsible for budgeting the cost in future years.

Impact to Budget

Adoption of Contract Modification No. 3 is an eligible expense identified in Federal COVID-19 transit support and will be funded through the recently approved Coronavirus Response and Relief Supplemental Appropriations Act (CRSSAA).

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Recommendation supports strategic plan goal # 5 (Provide responsive, accountable, and trustworthy governance within the Metro organization), Initiative 5.6. Metro will foster and maintain a strong safety culture. Furthermore, the recommendation supports Metro's Public Health and Pandemic Plan for infectious and communicable diseases.

ALTERNATIVES CONSIDERED

The Board of Directors may choose not to authorize this Contract Modification. This alternative is not recommended because Metro does not have sufficient capacity to perform this emergency response disinfecting work in addition to the substantially enhanced disinfection procedures for high-touch surfaces and common spaces and on-going daily cleaning.

NEXT STEPS

Upon approval by the Board, staff will execute Contract Modification No. 3 with SERVPRO to continue to provide as needed restoration services.

ATTACHMENTS

Attachment A - Procurement Summary
Attachment B - Contract Modification/Change Order Log
Attachment C - DEOD Summary

Prepared by: John Flores, Facilities Maintenance Supervisor
(213) 922-2770
Steve Jaffe, Deputy Executive Officer, General Services
(213) 922-6284

Reviewed by: Joanne Peterson, Chief Human Capital & Development Officer (213) 418-3088
Debra Avila, Chief Vendor Contract Management Officer
(213) 418-3051

Phillip A. Washington
Chief Executive Officer

PROCUREMENT SUMMARY

RESTORATION SERVICES/PS134942000

1.	**Contract Number**: PS134942000			
2.	**Contractor**: Marquise, Inc. DBA SERVEPRO of Hollywood Hills/Los Feliz			
3.	**Mod. Work Description**: Increase contract authority (e.g. COVID-19)			
4.	**Contract Work Description** Emergency restoration service			
5.	**The following data is current as of**: 1/11/21			
6.	**Contract Completion Status**		**Financial Status**	
	Contract Awarded:	7/15/19	**Contract Award Amount:**	$695,023
	Notice to Proceed (NTP):	N/A	**Total of Modification Approved:**	$100,000
	Original Complete Date:	7/15/24	**Pending Modification (including this action):**	$2,000,000
	Current Est. Complete Date:	7/15/24	**Current Contract Value (with this action):**	$2,795,023
7.	**Contract Administrator**: Rommel Hilario		**Telephone Number**: (213) 922-4654	
8.	**Project Manager**: John Flores		**Telephone Number**: (213) 922-2770	

A. Procurement Background

This Board Action is to approve Modification No. 3 in support of General Services to provide emergency restoration services at Metro Headquarters, parking garage, East Portal Passenger Concourse and other Metro facilities and vehicles.

This contract modification will be processed in accordance with Metro's Acquisition Policy and the contract type is firm fixed unit rate.

In July 2019, Metro awarded a five-year contract to Marquise Inc. dba SERVEPRO of Hollywood Hills/Los Feliz, the lowest responsive and responsible bidder, to provide restoration services at Metro Headquarters, parking garage and East Portal Passenger Concourse.

Refer to Attachment B – Contract Modification/Change Order Log.

B. Cost/Price Analysis

The recommended price has been determined to be fair and reasonable based on rates that were evaluated as part of the competitive contract awarded in 2019 and price analysis. Rates remain unchanged
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Proposed Amount	Metro ICE	Award Amount
$2,000,000	$2,000,000	$2,000,000

ATTACHMENT B

CONTRACT MODIFICATION/CHANGE ORDER LOG

RESTORATION SERVICES/PS134942000

Mod. No.	Description	Date	Amount
1.	Modify statement of work to add other Metro facilities and vehicles.	4/15/20	$ 0
2	Increase contract value due to increased cleaning efforts for COVID-19 pandemic.	12/1/20	$ 100,000
3	Increase contract value to continue to provide emergency restoration services.	**PENDING**	**$2,000,000**
	Modification Total:		**$2,100,000**
	Original Contract:	**7/15/19**	**$ 695,023**
	Total Contract Value:		**$2,795,023**

DEOD SUMMARY

RESTORATION SERVICES/PS134942000

A. Small Business Participation

Marquise Inc. dba SERVPRO of Hollywood Hills/Los Feliz, a Small Business Prime (Set-Aside), made a 97.04% SBE commitment. Based on payments, the contract is 44% complete and current SBE participation is 100%.

Small Business Commitment	SBE 97.04%	Small Business Participation	SBE 100%

	SBE Contractors	% Committed	Current Participation[1]
1.	Marquise Inc. DBA SERVPRO (SBE Prime)	97.04%	100%
	Total	**97.04%**	**100%**

[1]*Current Participation = Total Actual amount Paid-to-Date to SBE firms ÷Total Actual Amount Paid-to-date to Prime.*

B. Living Wage and Service Contract Worker Retention Policy Applicability

A review of the current service contract indicates that the Living Wage and Service Contract Worker Retention Policy (LW/SCWRP) was not applicable at the time of award. Therefore, the LW/SCWRP is not applicable to this modification.

C. Prevailing Wage Applicability

Prevailing Wage requirements are applicable to this project. DEOD will continue to monitor contractors' compliance with the State of California Department of Industrial Relations (DIR), California Labor Code, and, if federally funded, the U S Department of Labor (DOL) Davis Bacon and Related Acts (DBRA).

D. Project Labor Agreement/Construction Careers Policy

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of $2.5 million.

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