Los Angeles County
Metropolitan Transportation
Authority
One Gateway Plaza
3rd Floor Board Room
Los Angeles, CA

Metro

Board Report

File #: 2020-0893, **File Type:** Informational Report **Agenda Number:** 34.

CONSTRUCTION COMMITTEE
FEBRUARY 18, 2021

SUBJECT: THIRD PARTY ADMINISTRATION

ACTION: APPROVE RECOMMENDATION

RECOMMENDATION

AUTHORIZE the Chief Executive Officer to execute an annual expenditure budget plan of $16,619,340 for the FY21 Annual Work Plan for the City of Los Angeles.

ISSUE

During the design, construction and maintenance phases of Metro projects, a significant amount of support is required from local jurisdictions via an annual work plan. The annual work plan shall serve as a commitment from the agency for the reimbursement of services by City of Los Angeles reviewing jurisdictions for an estimated amount of services. Without an annual work plan, the City of Los Angeles jurisdictions have no funding sources to support the projects.

BACKGROUND

In December of 2002, A Master Cooperative Agreement (MCA) was executed between Metro and the City of Los Angeles. The intent of the agreement was to establish a streamlined process among both entities to successfully construct Metro's ongoing projects. A function of MCA was to clearly identify a yearly budget for each City department to provide those city services. This function was labeled as the Annual Work Plan.

DISCUSSION

The action contained herein provides funding for the City of Los Angeles participation in the project within the limit of the current approved FY21 budget for Third Party Review and maintenance. (See Attachment A)

Metro staff efforts to proactively manage these costs will include the following:

A. Controlling the design review process through the early coordination of design efforts to define scope and establish/clarify standards and requirements.
B. Reviewing submittals for completeness.
C. Ensuring that third party requirements are identified and addressed prior to sending to the third

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party.
D. Reviewing timesheets with each third party organization on a monthly basis to ensure that hours charged are appropriate.
E. Conducting executive and staff level partnering with third parties.

DETERMINATION OF SAFETY IMPACT

The recommended action has no impact on safety.

FINANCIAL IMPACT

The funding, which may be obligated and spent under this one-year work plan of $16,619,340 is included in the FY21 budget in each of the project budgets that will require services to be performed by the City of Los Angeles. See attachment “A”. Since these are multi-year projects, the Project Managers will be responsible for budgeting future year costs.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

By executing the Annual Work Plan for FY21 and allowing the City departments to successfully review plans and provide a streamlined approval processes to successfully construct Metro’s ongoing projects, it would positively support Metro’s overall plan and goal of expanding the transportation network, increase mobility for all users and improve LA County’s overall transit networks and assets.

IMPACT ON BUS AND RAIL OPERATING AND CAPITAL BUDGET

The funding for this Annual Work Plan will come from various sources of funds. See attachment “A”. With the exception of major construction projects funded with specific grant funds, these funds are eligible for bus and rail operating and capital expenditures. No other sources of funds were considered for this activity because the primary beneficiary of the service is bus, rail and capital projects.

ALTERNATIVES CONSIDERED

The Board may reject the recommendation and direct us to include this work under Construction Contracts. Unfortunately, this is not recommended because it will delay each of the projects.

NEXT STEPS

Upon MTA board approval of the annual work plan, the City of Los Angeles shall submit the annual work plan to the Los Angeles City Council and Mayor’s Office for adoption.

ATTACHMENTS

Attachment A - FY21 Annual Work Plan Anticipated Budget for the City of Los Angeles

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Phillip A. Washington
Chief Executive Officer

ATTACHMENT A

FY21 ANNUAL WORK PLAN ANTICIPATED BUDGET FOR CITY OF LOS ANGELES

RAILTO RAIL		
Bureau of Engineering		$280,000
Dept. of Transportation		$1,272,357
Bureau of Street Services		$107,500
Bureau of Street Lighting		$199,491
Police dept		$10,830
	Subtotal:	$1,859,348
1ST AND CENTRAL (EASTSIDE ACCESS)		
Bureau of Engineering		$140,000
Dept. of Transportation		$27,305
Bureau of Street Lighting		$54,612
Contract Administration		$25,125
	Subtotal:	$247,042
DORAN STREET SEPERATION		
Bureau of Street Lighting		$122,286
Bureau of Engineering		$280,000
	Subtotal:	$ 402,286
METRO ORANGE LINE TRANSIT PRIORITY MAINTENANCE		
Dept. of Transportation		$408,000
	Subtotal:	$408,000
UNION STATION FORECOURT AND ESPLANADE PROJECT		
Bureau of Engineering		$200,000
Dept. of Transportation		$125,000
Bureau of Street Lighting		$180,000
Bureau of Street Services		$125,000
LASAN		$85,235
LASAN (WPD)		$78,540
LAPD		$10,830
Con Ad		$50,000
	Subtotal:	$ 776,065

ATTACHMENT A (Continued)

MOLE GRADE SEPERATION	
Bureau of Engineering	$1,100,000
Dept. of Transportation	$1,221,768
Bureau of Street Services	$113,122
Bureau of Street Lighting	$421,504
Contract Administration	$25,125
Subtotal:	$ 2,881,519

E. SFV TRANSIT CORRIDOR	
Bureau of Engineering	$1,380,000
Dept. of Transportation	$1,218,089
Bureau of Street Services	$171,687
Bureau of Street Lighting	$840,460
LASAN (WESD)	$347,504
LASAN (WPD)	$366,074
Con Ad	$50,000
LAPD	$10,830
Cross Coordination Support	$ 91,927
Subtotal:	$ 4,476,571

WEST SANTA ANA	
Bureau of Engineering	$50,000
Dept. of Transportation	$50,000
Bureau of Street Services	$50,000
Bureau of Street Lighting	$50,000
Subtotal:	$200,000

PATSAOURAS	
Bureau of Engineering	$140,000
Dept. of Transportation	$50,000
Bureau of Street Services	$5,510
Bureau of Street Lighting	$147,874
Con Ad	$25,125
Subtotal:	$368,509

ATTACHMENT A (Continued)

LADOT / METRO SPEED RELIABILITY PROGRAM		
Dept. of Transportation		$5,000,000
	Subtotal:	$5,000,000
	GRAND TOTAL:	**$16,619,340**
TOTAL FY21 BUDGET:		**$16,619,340**