



Board Report

File #: 2021-0169, File Type: Contract

Agenda Number: 20.

OPERATIONS, SAFETY AND CUSTOMER EXPERIENCE COMMITTEE MAY 20, 2021

SUBJECT: TRANSMISSION INTEGRAL COOLER

ACTION: CONTRACT AWARD

RECOMMENDATION

AUTHORIZE the Chief Executive Officer to award a two-year, firm fixed price Contract No. MA73599-2000 to Muncie Transit Supply, the lowest responsive and responsible bidder for transmission coolers. The Contract one-year base amount is \$969,414 inclusive of sales tax, and the one-year option amount is \$998,497, inclusive of sales tax, for a total contract amount of \$1,967,911, subject to resolution of protest(s), if any.

ISSUE

This procurement is for the acquisition of transmission integral coolers which are required for maintaining the safe and reliable operation of the bus fleet. Award of this contract will ensure that Bus Maintenance has adequate inventory to repair and maintain buses according to Metro maintenance standards.

BACKGROUND

The component usage reports from Material Management revealed that approximately 215 transmission coolers are issued annually to Bus Maintenance to support replacement of these components during transmission rebuild programs or for replacement of transmission coolers that crack, warp, or sustain other damage during normal operation. The transmission coolers are installed by Metro Mechanics at the Central Maintenance Shops and at all bus operating divisions. Buses cannot operate without properly functioning transmission coolers.

DISCUSSION

A transmission cooler transfers heat generated in an automatic transmission to the radiator, where it is dissipated to atmosphere. Transmission coolers that crack, warp, or sustain other damage need to be replaced. The integral coolers in this procurement are mounted onto transmissions in nine-hundred buses that are part of Metro's bus fleet.

The contract to be awarded is a "requirements type" agreement in which Metro commits to order only

from the awardee, up to the specified quantity for a specific duration of time, but there is no obligation or commitment for Metro to order all of the transmission coolers that may be currently anticipated. The bid quantities are estimates only, with deliveries to be ordered and released as required. The Diversity and Economic Opportunity Department (DEOD) established a two percent (2%) DBE goal for this solicitation. The purchased transmission coolers are installed by Metro Mechanics.

Transmission coolers will be purchased and maintained in inventory and managed by Material Management. As transmission coolers are issued, the appropriate budget project numbers and accounts will be charged.

DETERMINATION OF SAFETY IMPACT

Award of contract will ensure that all operating divisions and the Central Maintenance Facility have an adequate inventory to maintain the equipment according to Metro Maintenance standards.

FINANCIAL IMPACT

The funding of \$969,414 for these transmission coolers is included in the FY22 budget request under account 50441, Parts - Revenue Vehicle in the Central Maintenance and multiple bus operating division cost centers. Funding is subject to Board approval.

Since this is a multi-year contract, the cost center manager and Chief Operations Officer will be accountable for budgeting the cost in future fiscal years including any option exercised.

Impact to Budget

Subject to board approval, the preliminary source of funds for this action are Proposition A/C, Measure R/M, and the Transportation Development Act. Use of these funding sources currently maximizes project funding allocations given approved funding provisions and guidelines.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The procurement of transmission coolers supports **Strategic Goal 1: Provide high-quality mobility options that enable people to spend less time traveling.** The transmission coolers will maintain the reliability of the bus fleet and ensure that our customers are able to arrive at their destinations without interruption and in accordance with the scheduled service intervals for Metro bus operations.

ALTERNATIVES CONSIDERED

The alternative is to not award the contract and procure transmission coolers on the open market on an as-needed basis. This approach is not recommended since it does not provide a commitment from the supplier to ensure availability and price stability.

NEXT STEPS

Metro's requirements for transmission coolers will be fulfilled under the provisions of the contract.

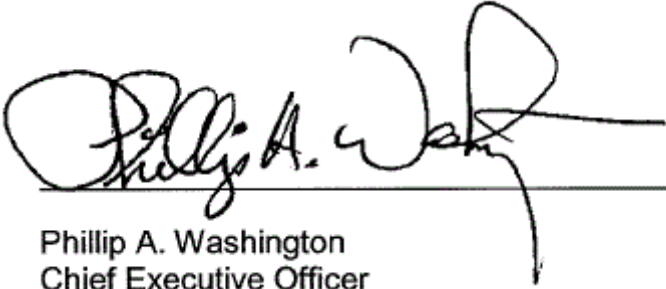
ATTACHMENTS

Attachment A - Procurement Summary

Attachment B - DEOD Summary

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Phillip A. Washington
Chief Executive Officer

PROCUREMENT SUMMARY
TRANSMISSION INTEGRAL COOLER
CONTRACT NO. MA73599-2000

| | | |
|----|---|--|
| 1. | Contract Number: MA73599-2000 | |
| 2. | Recommended Vendor: Muncie Transit Supply, 3720 S. Muncie Street, Muncie, IN 47302 | |
| 3. | Type of Procurement (check one): <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order | |
| 4. | Procurement Dates: | |
| | A. Issued: 12/21/20 | |
| | B. Advertised/Publicized: 1/2/21 | |
| | C. Pre-proposal/Pre-Bid Conference: N/A | |
| | D. Proposals/Bids Due: 2/18/21 | |
| | E. Pre-Qualification Completed: 3/12/21 | |
| | F. Conflict of Interest Form Submitted to Ethics: 3/1/21 | |
| | G. Protest Period End Date: 5/24/21 | |
| 5. | Solicitations Picked up/Downloaded: 8 | Bids/Proposals Received: 3 |
| 6. | Contract Administrator: Tanya Allen | Telephone Number: 213/922-1018 |
| 7. | Project Manager: Alex DiNuzzo | Telephone Number: 213/922-5860 |

A. Procurement Background

This Board Action is to approve Contract No. MA73599-2000 for the procurement of Transmission Integral Cooler. Board approval of contract awards are subject to resolution of any properly submitted protest.

An Invitation of Bid (IFB) No. MA73599-2 was issued in accordance with Metro's Acquisition Policy and the contract type is Indefinite Delivery, Indefinite Quantity (IDIQ).

No amendment was issued during the solicitation phase of this IFB.

A total of three (3) bids were received on February 18, 2021:

1. Valley Power Supply
2. Muncie Transit Supply
3. The Aftermarket Parts Company

B. Evaluation of Bids

This procurement was conducted in accordance and complies with LACMTA's Acquisition Policy for a competitive sealed bid. There were two bids that were deemed responsive and responsible to the IFB requirements. A third bid was received however, Valley Power Supply, the apparent low bidder, was deemed non-responsive in meeting the mandatory 2% DBE goal requirements.

The recommended firm, Muncie Transit Supply, the lowest responsive and responsible bidder was found to be in full compliance in meeting the bid and technical requirements of the IFB.

C. Price Analysis

The recommended bid price from Muncie Transit Supply has been determined to be fair and reasonable based upon adequate price competition, Independent Cost Estimate (ICE), historical purchases and selection of the lowest responsive and responsible bidder.

| Bidders Name | Bid Amount | Metro ICE |
|-------------------------------|-------------------|------------------|
| Muncie Transit Supply | \$1,967,910.51 | \$1,599,202 |
| The Aftermarket Parts Company | \$2,129,419.13 | |

D. Background on Recommended Contractor

The recommended firm, Muncie Transit Supply is located in Muncie, IN has been in business for Sixty-Eight (68) years. Muncie Transit Supply provided similar products for Metro and other agencies including Metropolitan Bus Authority in New York, County of Hawaii Mass Transit, Riverside Transit Agency, and Greater Portland Transit District and numerous other transit proprietries that are available upon request. Muncie Transit Supply has provided satisfactory service and product to Metro on previous purchases.

DEOD SUMMARY

TRANSMISSION INTEGRAL COOLER / MA73599-2000

A. Small Business Participation

The Diversity and Economic Opportunity Department (DEOD) established a 2% Disadvantaged Business Enterprise (DBE) goal for this Indefinite Delivery, Indefinite Quantity (IDIQ) solicitation. Muncie Transit Supply made a 2% DBE commitment.

In response to a specific Task Order request, Muncie Transit Supply will be required to identify DBE subcontractor activity and actual dollar value commitments for that Task Order. Overall DBE achievement in meeting the commitment will be determined based on cumulative DBE participation of all Task Orders awarded.

| | | | |
|----------------------------|---------------|----------------------------------|---------------|
| Small Business Goal | 2% DBE | Small Business Commitment | 2% DBE |
|----------------------------|---------------|----------------------------------|---------------|

| | DBE Subcontractors | Ethnicity | % Committed |
|-------------------------|---------------------------|-------------------|--------------------|
| 1. | Say Cargo Express | Hispanic American | TBD |
| Total Commitment | | | TBD |

B. Living Wage and Service Contract Worker Retention Policy Applicability

The Living Wage and Service Contract Worker Retention Policy is not applicable to this contract.

C. Prevailing Wage Applicability

Prevailing wage is not applicable to this contract.

D. Project Labor Agreement/Construction Careers Policy

Project Labor Agreement/Construction Careers Policy is not applicable to this Contract. Project Labor Agreement/Construction Careers Policy is applicable only to construction contracts that have a construction contract value in excess of \$2.5 million.