Los Angeles County
Metropolitan Transportation
Authority
One Gateway Plaza
3rd Floor Board Room
Los Angeles, CA

Metro

Board Report

File #: 2025-0063, **File Type:** Plan **Agenda Number:** 21.

EXECUTIVE MANAGEMENT COMMITTEE
APRIL 17, 2025

SUBJECT: FY2026 COMMITTEE AND BOARD MEETING CALENDAR

ACTION: RECEIVE AND FILE

RECOMMENDATION

RECEIVE AND FILE the FY2026 Committee and Board Meeting Calendar (Attachment A).

ISSUE

Staff have prepared the Committee and Board meeting schedule for FY2026 to maintain a regular meeting schedule and improve the ability of the agency, external stakeholders, and the public to plan for upcoming actions needed by the Board of Directors.

BACKGROUND

Per the Los Angeles County Metropolitan Transportation Authority Administrative Code Section 2-01-020, regular Board Meetings are scheduled for the fourth Thursday of the month, and Committees are scheduled for the week prior. Metro's Board Rules and Procedures dictate that August is an annual recess month. For FY2026, an exception to this schedule occurs in December 2025.

In accordance with the Brown Act, Special Board Meetings can be scheduled, and the agenda for any Special Meeting can be posted 24 hours before the meeting date. Additionally, items not on a posted agenda that either constitute an emergency or a matter that came to the attention of the agency after posting of the agenda and need immediate action may be considered at a regular meeting under conditions outlined in the Act. Also, an emergency meeting may be held, in conformance with requirements under the Act, in the event of a crippling activity, work stoppage, or other activity which severely impairs public health, safety, or both.

DISCUSSION

The FY2026 Committee and Board Meeting Calendar (Attachment A) improves the ability of the agency, external stakeholders, and the public to plan for upcoming actions needed by the Board of Directors. The meeting dates on the Calendar were selected with consideration of government and religious holidays throughout FY2026 and were scheduled to prevent possible conflicts when necessary.

Working with Board leadership, the following determinations have been made for FY2026, with changes bolded below:

- **Ad Hoc 2028 Olympic and Paralympic Games Committee - 09/17/25, 01/14/26, 04/15/26 or as needed at 9:30 a.m., *time change***
- **Construction Committee - 3rd Wednesday at 11:00 a.m., *time change***
- **Planning and Programming Committee - 3rd Wednesday at 1:00 p.m., *time change***
  - Please note that Wednesday Committees may fall on the 2nd or 3rd Wednesday, depending on what day of the week the month begins. They are scheduled for the week before the Regular Board Meeting unless otherwise noted on the meeting schedule (Attachment A).
- Finance, Budget, and Audit Committee - 3rd Thursday at 10:00 a.m., *no change*
- Executive Management Committee - 3rd Thursday at 11:00 a.m., *no change*
- Operations, Safety, and Customer Experience Committee - 3rd Thursday at 1:00 p.m., *no change*
- Regular Board Meeting - 4th Thursday at 10:00 a.m., *no change*

Considerations

Per the Board Rules and Procedures, August will be a recess month, and no Committees or Board Meetings will be held.

November's Committees will occur during their regular pattern, on November 19 and 20, with the Regular Board Meeting occurring on December 4 to accommodate the Thanksgiving Holiday.

EQUITY PLATFORM

The calendar improves agency transparency with the public by setting the Board Meeting schedule for the fiscal year in advance. It will be used to plan contract approvals, hold public hearings, and schedule other major items for Board consideration. Providing this calendar to the public improves the public's ability to engage with the Board on these crucial items.

Once approved, the calendar will be posted on boardagendas.metro.net and shared with our external stakeholders and internal Metro staff.

Boardagendas.metro.net utilizes Google Translate, enabling the site to be translated into 110 different languages. It has been tested to ensure screen readers and other accessibility tools are compatible in compliance with international legislation and standards for web accessibility.

VEHICLE MILES TRAVELED OUTCOME

VMT and VMT per capita in Los Angeles County are lower than national averages, the lowest in the SCAG region, and on the lower end of VMT per capita statewide, with these declining VMT trends due in part to Metro's significant investment in rail and bus transit.* Metro's Board-adopted VMT reduction targets align with California's statewide climate goals, including achieving carbon neutrality

by 2045. To ensure continued progress, all Board items are assessed for their potential impact on VMT.

As part of these ongoing efforts, this item is expected to contribute to further reductions in VMT. While this item does not directly encourage taking transit, sharing a ride, or using active transportation, it is a vital part of Metro operations, as it provides transparency and information about the upcoming meeting schedule for Metro's Board and its Committees. Because the Metro Board has adopted an agency-wide VMT Reduction Target, and this item supports the overall function of the agency, this item is consistent with the goals of reducing VMT.

*Based on population estimates from the United States Census and VMT estimates from Caltrans' Highway Performance Monitoring System (HPMS) data between 2001-2019.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The report supports strategic plan goal #5 to provide responsive, accountable, and trustworthy governance within the Metro organization. By formally adopting a Committee and Board meeting calendar for FY2026, internal and external stakeholders can mitigate any conflicts in their schedules far in advance.

NEXT STEPS

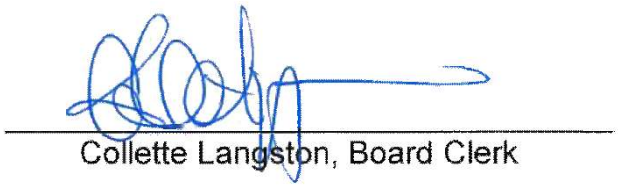
Upon receiving and filing, the calendar will be posted on boardagendas.metro.net and shared with our external stakeholders and internal Metro staff.

ATTACHMENTS

Attachment A - FY2026 Board Meeting Calendar

Prepared by: Collette Langston, Board Clerk, (213) 922-2837

Reviewed by: Collette Langston, Board Clerk, (213) 922-2837



Collette Langston, Board Clerk

FY2026 Committee & Board Meeting Calendar

July 2025

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August 2025

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January 2026

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February 2026

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June 2026

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IMPORTANT DATES AND HOLIDAYS
July 4: Independence Day
September 1: Labor Day
September 22-24: Rosh Hashanah
October 2: Yom Kippur
October 6-13: Sukkot
November 11: Veterans Day
November 27: Thanksgiving Day November 28: HQ Offices Closed
December 14-22: Hanukkah
December 25: Christmas
December 26-January 1: Kwanzaa
January 1: New Year's Day
January 19: Martin Luther King Jr. Day
February 16: Presidents' Day
March 31: Cesar Chavez Day
April 3: Good Friday
April 5: Easter
April 1-9: Passover
May 25: Memorial Day
May 21-23: Shavuot
June 19: Juneteenth

Ad Hoc 2028 Olympic and Paralympic Games Committee* - 9:30 a.m.
*09/17/25, 01/14/26, & 04/15/26 or as needed
Construction Committee - 11:00 a.m.
Planning & Programming Committee – 1:00 p.m.
Finance, Budget, & Audit Committee – 10:00 a.m.
Executive Management Committee – 11:00 a.m.
Operations, Safety, and Customer Experience Committee – 1:00 p.m.

Board of Directors Meeting – 10:00 a.m.

Metro HQ Offices Closed

ADOPTED: 4/24/2025

FY2026 Committee & Board Calendar

Executive Management Committee
April 17, 2025

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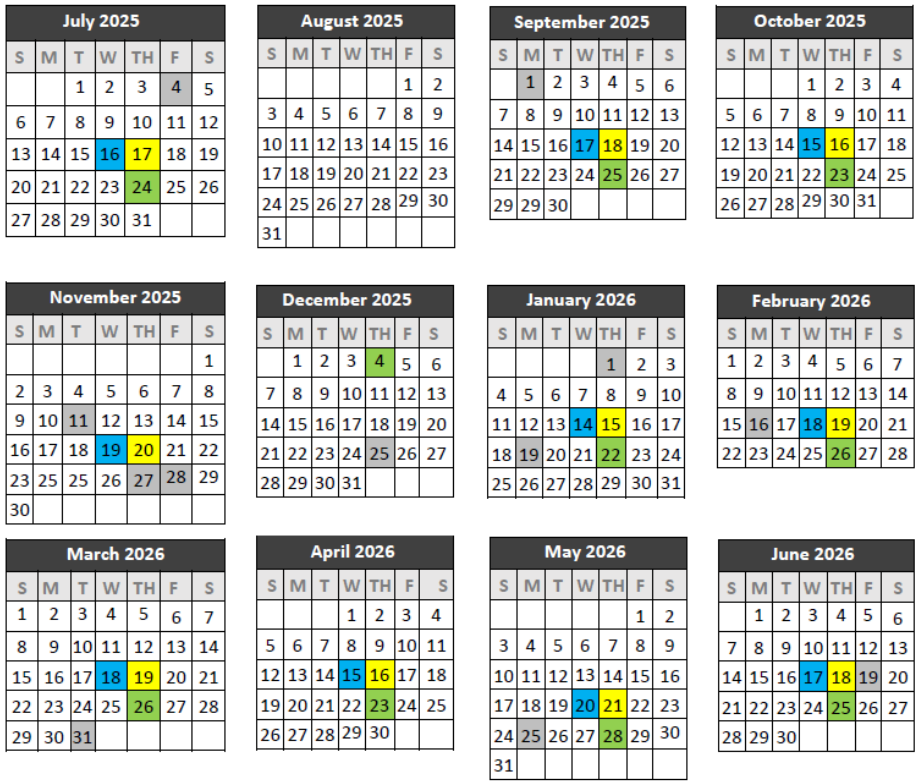
FY2026 CALENDAR

FY2026 Committee & Board Meeting Calendar



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Board of Directors Meeting – 10:00 a.m.

Metro HQ Offices Closed

ADOPTED: 4/24/2025

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CHANGES and DETAILS – Wednesday Committees

- Ad Hoc 2028 Olympic and Paralympic Games Committee – 10/23/24, 1/15/25, 4/16/25 or as needed at 9:30 a.m., ***time change***
- Construction Committee – 3rd Wednesday at 11:00 a.m., ***time change***
- Planning & Programming Committee – 3rd Wednesday at 1:00 p.m., ***time change***

Please note that Wednesday Committees may fall on the 2nd or 3rd Wednesday depending on what day of the week the month begins. They are scheduled for the week before the Board Meetings unless otherwise noted on the meeting schedule.

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CHANGES and DETAILS – Thursday Committees

- Finance, Budget, and Audit Committee – 3rd Thursday at 10:00 a.m., ***no change***
- Executive Management Committee – 3rd Thursday at 11:00 a.m., ***no change***
- Operations, Safety, and Customer Experience Committee – 3rd Thursday at 1:00 p.m., ***no change***

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CONSIDERATIONS

Per the Board Rules and Procedures, August will be a recess month, and no Committees or Board Meetings held.

November's Committees will occur during their regular pattern, on November 19 and 20, with the Regular Board Meeting occurring on December 4 to accommodate the Thanksgiving Holiday.

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RECOMMENDATION and NEXT STEPS

We ask the Board to RECEIVE and FILE the FY2026 Committee and Board Meeting Calendar.

Once received and filed, the calendar will be posted on boardagendas.metro.net and shared with our external stakeholders and internal Metro staff.

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