



*One Gateway Plaza, Los Angeles, CA 90012,  
3rd Floor, Metro Board Conference Room*

**Agenda - Final**

**Thursday, May 23, 2024**

**10:00 AM**

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**LA SAFE**

*Karen Bass, Chair  
Janice Hahn, Vice Chair  
Fernando Dutra, 2nd Vice Chair  
Kathryn Barger  
James Butts  
Jacquelyn Dupont-Walker  
Lindsey Horvath  
Paul Krekorian  
Holly J. Mitchell  
Ara J. Najarian  
Tim Sandoval  
Hilda Solis  
Katy Yaroslavsky  
Gloria Roberts, non-voting member  
Stephanie Wiggins, Chief Executive Officer*

## **METROPOLITAN TRANSPORTATION AUTHORITY BOARD AGENDA RULES**

### **(ALSO APPLIES TO BOARD COMMITTEES)**

#### **PUBLIC INPUT**

A member of the public may address the Board on agenda items, before or during the Board or Committee's consideration of the item for one (1) minute per item, or at the discretion of the Chair. A request to address the Board must be submitted electronically using the tablets available in the Board Room lobby. Individuals requesting to speak will be allowed to speak for a total of three (3) minutes per meeting on agenda items in one minute increments per item. For individuals requiring translation service, time allowed will be doubled. The Board shall reserve the right to limit redundant or repetitive comment.

The public may also address the Board on non-agenda items within the subject matter jurisdiction of the Board during the general public comment period, which will be held at the beginning and /or end of each meeting. Each person will be allowed to speak for one (1) minute during this General Public Comment period or at the discretion of the Chair. Speakers will be called according to the order in which their requests are submitted. Elected officials, not their staff or deputies, may be called out of order and prior to the Board's consideration of the relevant item.

Notwithstanding the foregoing, and in accordance with the Brown Act, this agenda does not provide an opportunity for members of the public to address the Board on any Consent Calendar agenda item that has already been considered by a Committee, composed exclusively of members of the Board, at a public meeting wherein all interested members of the public were afforded the opportunity to address the Committee on the item, before or during the Committee's consideration of the item, and which has not been substantially changed since the Committee heard the item.

In accordance with State Law (Brown Act), all matters to be acted on by the MTA Board must be posted at least 72 hours prior to the Board meeting. In case of emergency, or when a subject matter arises subsequent to the posting of the agenda, upon making certain findings, the Board may act on an item that is not on the posted agenda.

**CONDUCT IN THE BOARD ROOM** - The following rules pertain to conduct at Metropolitan Transportation Authority meetings:

**REMOVAL FROM THE BOARD ROOM** - The Chair shall order removed from the Board Room any person who commits the following acts with respect to any meeting of the MTA Board:

- a. Disorderly behavior toward the Board or any member of the staff thereof, tending to interrupt the due and orderly course of said meeting.
- b. A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting.
- c. Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Board; and
- d. Any other unlawful interference with the due and orderly course of said meeting.

#### **INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE BOARD**

Agendas for the Regular MTA Board meetings are prepared by the Board Clerk and are available prior to the meeting in the MTA Records Management Department and on the Internet. Every meeting of the MTA Board of Directors is recorded and is available at <https://www.metro.net> or on CD's and as MP3's for a nominal charge.

## DISCLOSURE OF CONTRIBUTIONS

The State Political Reform Act (Government Code Section 84308) requires that a party to a proceeding before an agency involving a license, permit, or other entitlement for use, including all contracts (other than competitively bid, labor, or personal employment contracts), shall disclose on the record of the proceeding any contributions in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any officer of the agency, additionally PUC Code Sec. 130051.20 requires that no member accept a contribution of over ten dollars (\$10) in value or amount from a construction company, engineering firm, consultant, legal firm, or any company, vendor, or business entity that has contracted with the authority in the preceding four years. Persons required to make this disclosure shall do so by filling out a "Disclosure of Contribution" form which is available at the LACMTA Board and Committee Meetings. Failure to comply with this requirement may result in the assessment of civil or criminal penalties.

## ADA REQUIREMENTS

Upon request, sign language interpretation, materials in alternative formats and other accommodations are available to the public for MTA-sponsored meetings and events. All requests for reasonable accommodations must be made at least three working days (72 working hours) in advance of the scheduled meeting date. Please telephone (213) 364-2837 or (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. Our TDD line is (800) 252-9040.

Requests can also be sent to [boardclerk@metro.net](mailto:boardclerk@metro.net).

## LIMITED ENGLISH PROFICIENCY

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Requests can also be sent to [boardclerk@metro.net](mailto:boardclerk@metro.net).



**323.466.3876**

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x3 *中文 (Chinese)*

x4 *한국어 (Korean)*

x5 *Tiếng Việt (Vietnamese)*

x6 *日本語 (Japanese)*

x7 *русский (Russian)*

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General Information/Rules of the Board - (213) 922-4600

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TDD line (800) 252-9040

Board Clerk Email - [boardclerk@metro.net](mailto:boardclerk@metro.net)

**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**Live Public Comment Instructions:**

Live public comment can be given by telephone or in-person.

The Board Meeting begins at 10:00 AM Pacific Time on May 23, 2024; you may join the call 5 minutes prior to the start of the meeting.

Dial-in: 202-735-3323 and enter  
English Access Code: 5647249#  
Spanish Access Code: 7292892#

***Public comment will be taken as the Board takes up each item. To give public comment on an item, enter #2 (pound-two) when prompted. Please note that the live video feed lags about 30 seconds behind the actual meeting. There is no lag on the public comment line.***

**Instrucciones para comentarios publicos en vivo:**

Los comentarios publicos en vivo se pueden dar por telefono o en persona.

La Reunion de la Junta comienza a las 10:00 AM, hora del Pacifico, el 23 de Mayo de 2024. Puedes unirte a la llamada 5 minutos antes del comienso de la junta.

Marque: 202-735-3323 y ingrese el codigo  
Codigo de acceso en ingles: 5647249#  
Codigo de acceso en espanol: 7292892#

***Los comentarios del público se tomaran cuando se toma cada tema. Para dar un comentario público sobre una tema ingrese # 2 (Tecla de numero y dos) cuando se le solicite. Tenga en cuenta que la transmisión de video en vivo se retrasa unos 30 segundos con respecto a la reunión real. No hay retraso en la línea de acceso telefónico para comentarios públicos.***

**Written Public Comment Instruction:**

Written public comments must be received by 5PM the day before the meeting. Please include the Item # in your comment and your position of "FOR," "AGAINST," "GENERAL COMMENT," or "ITEM NEEDS MORE CONSIDERATION."

Email: BoardClerk@metro.net

Post Office Mail:

Board Administration

One Gateway Plaza

MS: 99-3-1

Los Angeles, CA 90012

**CALL TO ORDER****ROLL CALL**

1. **SUBJECT: MINUTES OF THE LA SAFE BOARD MEETING** [2024-0309](#)

**RECOMMENDATION**

APPROVE Minutes of the LA SAFE Board Meeting held May 25, 2023.

**Attachments:** [LA Safe Meeting MINUTES - May 25, 2023](#)

2. **SUBJECT: LA SAFE FISCAL YEAR BUDGET** [2024-0189](#)

**RECOMMENDATION**

ADOPT the Fiscal Year 2024-2025 (FY25) budget in the amount of \$7,858,565 for the operation and administration of the Los Angeles County Service Authority for Freeway Emergencies (LA SAFE). This budget amount includes the annual funding allocation for the agreement with the Public Transportation Services Corporation (PTSC) for direct labor and administrative support services in the amount of \$1,693,565.

**Attachments:** [Attachment A - Proposed Fiscal Year 2024-2025 Budget Summary](#)  
[Attachment B - Five-Year Financial Forecast](#)

- SUBJECT: GENERAL PUBLIC COMMENT** [2024-0308](#)

RECEIVE General Public Comment

**Adjournment**

Consideration of items not on the posted agenda, including: items to be presented and (if requested) referred to staff; items to be placed on the agenda for action at a future meeting of the Committee or Board; and/or items requiring immediate action because of an emergency situation or where the need to take immediate action came to the attention of the Committee subsequent to the posting of the agenda.



Metro

## Board Report

Los Angeles County  
Metropolitan Transportation  
Authority  
One Gateway Plaza  
3rd Floor Board Room  
Los Angeles, CA

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**File #:** 2024-0309, **File Type:** Minutes

**Agenda Number:** 1.

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### LA SAFE BOARD MEETING MAY 23, 2024

**SUBJECT: MINUTES OF THE LA SAFE BOARD MEETING**

**ACTION: APPROVE MINUTES**

**RECOMMENDATION**

APPROVE Minutes of the LA SAFE Board Meeting held May 25, 2023.



## **MINUTES**

**Thursday, May 25, 2023**

**10:00 AM**

### **LA SAFE**

#### **DIRECTORS PRESENT:**

Ara J. Najarian, Chair  
Jacquelyn Dupont-Walker, 1st Vice Chair  
Kathryn Barger  
Karen Bass  
Fernando Dutra  
Lindsey Horvath  
Tim Sandoval  
Hilda Solis  
Katy Yaroslavsky  
Gloria Roberts (Interim), non-voting member  
Stephanie Wiggins, Chief Executive Officer

**CALLED TO ORDER: 1:59 P.M.**

## ROLL CALL

### 1. SUBJECT: MINUTES OF THE LA SAFE BOARD MEETING

2023-0335

APPROVED Minutes of the LA SAFE Board Meeting held May 26, 2022.

JDW	JH	KB	JB	FD	PK	HJM	TS	HS	LH	KY	KRB	AJN
A	A	Y	A	Y	A	A	Y	Y	Y	Y	A	Y

### 2. SUBJECT: LA SAFE FISCAL YEAR BUDGET

2023-0204

ADOPTED the Fiscal Year 2023-2024 (FY24) budget in the amount of \$8,776,610 for the operation and administration of the Los Angeles County Service Authority for Freeway Emergencies (LA SAFE). This budget amount includes the annual funding allocation from the agreement with the Public Transportation Services Corporation (PTSC) for direct labor and administrative support services in the amount of \$2,308,610.

JDW	JH	KB	JB	FD	PK	HJM	TS	HS	LH	KY	KRB	AJN
A	A	Y	A	Y	A	A	Y	Y	Y	Y	A	Y

ADJOURNED AT 2:05 P.M.

Prepared by: Jessica Vasquez Gamez  
Administrative Analyst, Board Administration

  
Collette Langston, Board Clerk

KB = K. Barger	JDW = J. Dupont Walker	PK = P. Krekorian	HS = H. Solis
KRB = K.R. Bass	FD = F. Dutra	HJM = H.J. Mitchell	K. Yaroslavsky
MB = M. Bonin	JH = J. Hahn	AJN = A.J. Najarian	
JB = J. Butts	LH = L. Horvath	TS = T. Sandoval	

LEGEND: Y = YES, N = NO, C = CONFLICT, ABS = ABSTAIN, A = ABSENT, P = PRESENT





## Board Report

File #: 2024-0189, File Type: Budget

Agenda Number: 2.

### LA SAFE BOARD MEETING MAY 23, 2024

**SUBJECT: LA SAFE FISCAL YEAR BUDGET**

**ACTION: APPROVE RECOMMENDATION**

#### **RECOMMENDATION**

ADOPT the Fiscal Year 2024-2025 (FY25) budget in the amount of \$7,858,565 for the operation and administration of the Los Angeles County Service Authority for Freeway Emergencies (LA SAFE). This budget amount includes the annual funding allocation for the agreement with the Public Transportation Services Corporation (PTSC) for direct labor and administrative support services in the amount of \$1,693,565.

#### **ISSUE**

LA SAFE was created in 1988, pursuant to California Streets and Highway Code Section 2550 et. seq. and is responsible for providing motorist aid services in Los Angeles County. To fulfill its mission, LA SAFE needs an annual budget and requires administrative support services, which are provided via a Memorandum of Understanding (MOU) with the PTSC. A summary of the proposed FY25 budget is provided in Attachment A.

#### **BACKGROUND**

During Fiscal Year 2023-2024 (FY24), LA SAFE continued to fund, develop, implement, and operate various motorist aid services, programs, and activities. These services, programs, and activities included:

- Operation and maintenance of the Kenneth Hahn Call Box system
- Operation and Maintenance of Southern California 511 Traveler Information System (SoCal 511) within the five-county region (Los Angeles, Orange, Riverside, San Bernardino, and Ventura Counties)
- Finalization of the Interagency Agreement with Orange County Transportation Authority (OCTA) for the operations and maintenance of SoCal 511, enabling additional cost-sharing and collaborative opportunities. This Agreement, combined with the Agreements with San Bernardino and Riverside counties as well as Access Services, will result in cost-sharing

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revenues for LA SAFE in the amount of \$750,000 for FY24 for the operation of SoCal 511

- Upgrades to the SoCal 511 mobile application, released in the first quarter of FY24 (August 2023)
- Coordination with Los Angeles County Metropolitan Transportation Authority (Metro), California Department of Transportation (Caltrans), California Highway Patrol (CHP), and other regional partners on the operation and development of the LA SAFE services
- Collaboration with Metro on the funding, use, and development of the Regional Integration of Intelligent Transportation Systems (RIITS) to support LA SAFE data needs
- Coordination with CHP and Caltrans for the ongoing operation of the SoCal 511 Traveler Information Center (TIC) within the Los Angeles Regional Traffic Management Center (LARTMC), in particular for major event support and timely communication of traveler information
- Continuation of the SoCal 511 marketing campaign to promote public awareness and the use of SoCal 511 traveler information services

## **DISCUSSION**

For FY24, LA SAFE programs and services continue to increase utilization. SoCal 511 usage for FY24 is projected to be approximately 824,000 (or about 69,000 users per month) for all platforms, including web, phone, mobile application, and social media. The FY24 marketing campaign continues to aim at increasing general awareness of the SoCal 511 program as well as increasing mobile app downloads. By the end of FY24, the marketing media, including radio, billboards, search engines, and social media, are projected to drive over 130,000 clicks to the website, about 7,000 calls, and over 21,000 app downloads. Also, these marketing tactics are projected to make over two billion impressions, increasing the general awareness of SoCal 511 services.

For FY25, LA SAFE will be working on the following projects and activities:

- Continuing the operation and maintenance of the Kenneth Hahn Call Box System
- Continuing operation of the SoCal 511 Traveler Information System
- Investigation, development, and deployment of improvements, new features, and services for SoCal 511 and the Kenneth Hahn Call Box System
- Enhancements to existing platforms to better support planned and unplanned events across all platforms, such as the 2023 I-10 freeway closure, destination-based trip planning, and upcoming major regional events such as the 2026 FIFA World Cup, 2027 Super Bowl, and the 2028 Olympic and Paralympic Games
- Implementing SoCal 511 mobile app enhancements and improvements

- Collaboration with Metro's mobile app working group to ensure that SoCal 511 services and data are fully integrated with Metro's mobile app, resulting in a seamless experience for shared customers across the five-county region
- Continuation of SoCal 511 marketing awareness and customer education efforts
- Development of a SoCal 511 market analysis and customer experience study, inclusive of focus groups and surveys
- Initiation of a strategic review of SoCal 511
- Collaboration with regional callbox operators/agencies
- Collaboration and coordination with SoCal 511 partners and stakeholders
- Initiation of the Interagency Agreement with Ventura County Transportation Commission (VCTC) for the operations and maintenance of SoCal 511, enabling additional cost-sharing and collaborative opportunities
- Collaboration with Metro and other partners on the development and operation of RIITS to improve the quality and availability of real-time data and services provided into SoCal 511

The FY25 budget of \$7,858,565 million represents a decrease of approximately \$897,237 or 10.2% compared to the adopted FY24 budget. Specifically, the FY25 budget variances for each major budget category are as follows:

<u>Category</u>	<u>Increase/ (Decrease)</u>
Administration	\$40,000
Direct Labor	(\$594,237)
Programs & Services	(\$343,000)

The Administration budget covers the general administrative costs for LA SAFE. It includes the budget for general office and computer supplies, insurance, training, travel/conference fees, and other general administrative support. This category is proposed to increase by \$40,000 or 11.8% for FY25. The \$40,000 increase is associated with LA SAFE administrative on-call services' contract labor rate increases. In FY25, LA SAFE will reduce the insurance budget by approximately 4.8% to better align the budget with past expenditures related to general and excess liability. In FY24, staff worked with Metro's Risk Management and Vendor Contract Management departments to release a Request for Proposals (RFP) for LA SAFE's insurance coverage to ensure adequate coverage for programs under LA SAFE. The RFP is in the blackout phase. However, a contract is expected to be awarded by the end of FY24.

The Direct Labor budget covers the costs for obtaining staff and associated administrative services from PTSC. This category includes the costs for direct labor, as-needed staff, allocated overhead,

fringe, and other labor-related costs and is proposed to decrease by \$594,237 or 26% for FY25. The FY25 budget decrease is attributable to a reduction in the as-needed allocation and associated labor allocation costs assigned by PTSC. The FY25 as-needed allocation will enable LA SAFE to continue funding existing and obtain new as-needed staff to support a variety of tasks, including quality/customer experience usage and testing, data analytics, service improvements, and other special projects as needed. The FY25 FTE allocation of 5.82 FTEs is a decrease of 2.00 FTEs compared to the approved FY24 allocation due to the internal realignment of existing staff in support of program efficiencies and changes. LA SAFE is committed to continuing to effectively manage existing services, develop and implement customer-focused improvements, address emerging opportunities and technologies, engage in improved market and customer awareness, and strategically support planned and unplanned events such as was done for the I-10 freeway closure. In addition, LA SAFE will apply critical lessons learned and make necessary changes to all platforms as we prepare for upcoming major regional events such as the 2026 FIFA World Cup, the 2027 Super Bowl, and the 2028 Olympics and Paralympic Games. Additional staffing resources may be requested in the future as the nature and scope of the improvements and changes are identified, developed, and implemented. PTSC calculates all costs and is consistent with Metro's costs and budget. Additionally, all FTEs are consistent with and included in Metro's FY25 budget.

The Programs & Services category provides the funding to administer, operate, maintain, improve, and develop the motorist aid services provided or supported by LA SAFE. This includes funding to support the continuing operation of existing services - the Kenneth Hahn Call Box System - fixed and mobile services, and SoCal 511. Funds also support the development of improvements to existing services and the research and development in support of new motorist services and projects. Funding for the Kenneth Hahn Call Box System includes a slight increase of \$27,000 to allow for CPI increases. However, the program is projected to remain stable, with slight variability due to in-field construction impacts. Funding for SoCal 511 operations, included in the Traveler Information System subcategory, is decreasing by \$205,000. However, FY25 funds include the strategic review and implementation of system improvements, including enhancements to the mobile app, website, and phone system and improved data sources to deliver better real-time traveler information.

The overall budget allocation for this category is proposed to decrease by \$343,000 or 5.6% in FY25. In addition to the \$2,605,000 in the Traveler Information System subcategory, there is \$2,035,000 attributable to market research and outreach, customer experience research and improvements, RIITS data and services improvements, and possible development/support of new motorist aid services. For example, staff continues to improve the quality of real-time transit data through general transit feed specifications-real time (GTFS-RT), which will improve traveler information for SoCal 511 customers. Specific to marketing and outreach, the FY25 budget includes funding to continue public awareness and customer education regarding the various SoCal 511 platforms and their benefits (mobile app, website, and phone). To date, SoCal 511 phone, website, mobile app, and social media usage remains stable at 69,000 average monthly users and is projected to reach 824,000 users in FY24. The mobile app has demonstrated growth, reaching over 15,000 downloads since the launch of the updated app in August 2023. Additionally, the SoCal 511 website shows an increase in time spent using the website in FY24 compared to FY23. SoCal 511 services have also demonstrated increased utility during major travel-impacting events such as the major winter storms, the

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Hurricane, and the I-10 freeway closure, which occurred during FY24. The FY25 budget will allow staff to continue and expand the campaign to cover more geographic areas, obtain new customer data, and continue with SoCal 511 improvements and applications. In addition, staff will continue increasing engagement with partner agencies, community-based organizations, and stakeholders to secure in-kind support for SoCal 511 through their channels (e.g., websites, mobile app links, timetables, and other related materials).

### **DETERMINATION OF SAFETY IMPACT**

The budget supports the continued safe and reliable operation of the Kenneth Hahn Call Box System and SoCal 511. Both systems support motorists by providing a service from which motorists can request assistance and obtain transportation-related information, improving the overall safety and reliability of the transportation network.

### **FINANCIAL IMPACT**

Funding in the amount of \$7,858,565 has been included in the FY25 proposed budget for project 300209 and allocated to cost centers 2221 (Shared Mobility Executive Office), 3351 (SAFE), 4740 (Intelligent Transportation Systems), and 7140 (Marketing). The Five-Year Financial Forecast demonstrates the financial capacity of LA SAFE to use its existing fund balance and projected revenue to fully fund the proposed FY25 budget.

#### **Impact to Budget**

The source of funds for this action is locally generated DMV fees dedicated to LA SAFE. These funds are not eligible for bus and rail operating or capital expenditures.

### **EQUITY PLATFORM**

LA SAFE programs assist all people in Los Angeles County, including residents and visitors. Disadvantaged populations, including limited English proficiency and/or low-income communities within Los Angeles County, benefit from the services provided by LA SAFE. For example, SoCal 511 provides free traffic and transit information within a five-county region, enabling users to make efficient local and regional transportation choices and support them when they need motorist assistance. Currently, this service is offered in Spanish and English via an Interactive Voice Response (IVR) system (also known as a phone system), and our web platform is translated into eight languages. The mobile app is also available in English and Spanish. In FY25, SoCal 511 continues to require marketing efforts for billboard advertisements and vehicle wraps to be located in Equity Focus Communities (EFCs). As was done in FY24, 100% of about 130 SoCal 511 billboards and wrapped vehicles will be located in EFCs throughout Los Angeles County. Additionally, English and Spanish radio advertisements will continue to be aired in FY25. Those radio stations reach listeners in the Los Angeles County metropolitan region and Inland Empire. Call boxes continue to be a resource for motorists who may not have or are able to use a mobile phone, and call box locations are accessible for mobility-impaired users. The call boxes support communication through RTT / TTY / TDD for all customers who may be hearing impaired, deaf, and/or speech impaired. Further,

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operators fluent in Spanish are available to support Spanish-speaking callers, and over 200 other languages are supported through contracted translation services. This ensures that the call boxes can continue to be effective and accessible for people with limited English Proficiency in communities within Los Angeles County.

### **ALTERNATIVES CONSIDERED**

The Board may elect not to adopt the proposed budget. This alternative is not recommended as it would result in the discontinuation of LA SAFE operations and its programs. Without the budget, LA SAFE will be unable to administer its programs and fulfill its statutory motorist aid mission.

The Board could choose to modify the proposed budget, either decreasing or increasing it. This alternative is not recommended since the proposed budget was developed to ensure that LA SAFE is sufficiently funded for FY25. The proposed budget ensures LA SAFE's ability to fulfill its mission properly, comply with all existing legal and statutory requirements, and is consistent with Metro's proposed FY25 budget.

### **NEXT STEPS**

Upon approval of the proposed FY25 budget, staff will begin implementing FY25 projects and efforts. Staff will monitor the budget and projects to ensure LA SAFE meets all its requirements in a fiscally responsible manner.

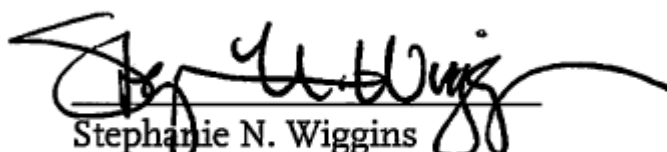
### **ATTACHMENTS**

Attachment A - Proposed Fiscal Year 2024-2025 Budget Summary

Attachment B - Five-Year Financial Forecast

Prepared by: Nancy Saravia, Sr. Director, Countywide Planning & Dev  
(213) 922-1217  
Kenneth Coleman, Executive Officer, Shared Mobility, (213) 922-2951  
Shahrazad Amiri, Deputy Chief Officer of Operations, Shared Mobility, (213) 922-3061

Reviewed by: Conan Cheung, Chief Operations Officer, (213) 418-3034



Stephanie N. Wiggins  
Chief Executive Officer

**ATTACHMENT A**

**Proposed Fiscal Year 2025 Budget Summary  
Total Expenditure Categories**

<i><b>CATEGORY</b></i>	<i><b>FY25 PROPOSED BUDGET</b></i>	<i><b>PERCENTAGE</b></i>
<b>Administration</b>	378,000	5%
<b>Direct Labor</b>	1,693,565	22%
<b>Programs &amp; Services</b>	5,787,000	74%
Call Box Operations	1,147,000	20%
Traveler Information System	2,605,000	45%
Motorist Services Improvements	2,035,000	35%
<b>Total</b>	7,858,565	

**Proposed Fiscal Year 2024-2025 Budget Summary  
Comparison FY24 Budget vs. FY25 Budget**

<i><b>CATEGORY</b></i>	<i><b>FY24 ADOPTED BUDGET</b></i>	<i><b>FY25 PROPOSED BUDGET</b></i>	<i><b>VARIANCE</b></i>
<b>Administration</b>	338,000	378,000	40,000
<b>Direct Labor</b>	2,287,802	1,693,565	(594,237)
<b>Programs &amp; Services</b>	6,130,000	5,787,000	(343,000)
Call Box Operations	1,120,000	1,147,000	27,000
Traveler Information System	2,810,000	2,605,000	(205,000)
Motorist Services Improvements	2,200,000	2,035,000	(165,000)
<b>Total</b>	8,755,802	7,858,565	(897,237)

**ATTACHMENT B**  
**LOS ANGELES COUNTY SERVICE AUTHORITY FOR FREEWAY EMERGENCIES**  
**FINANCIAL FORECAST (\$000)**  
**FISCAL YEAR 2024-2025**

	PROJECTED YEAR-END 2023/24	PROPOSED BUDGET 2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
<b>SAFE FUNDS</b>							
Projected Registration Surcharge	\$7,625	\$7,750	\$7,750	\$7,750	\$7,750	\$7,750	\$7,750
Projected Beginning Year SAFE Fund Balance	\$39,405	\$40,712	\$40,018	\$38,192	\$36,284	\$34,796	\$33,504
Projected Interest	\$411	\$408	\$392	\$373	\$357	\$344	\$334
Other	\$740	\$759	\$777	\$797	\$817	\$837	\$858
<b>FUNDS AVAILABLE</b>	<b>\$48,181</b>	<b>\$49,632</b>	<b>\$48,945</b>	<b>\$47,124</b>	<b>\$45,224</b>	<b>\$43,748</b>	<b>\$42,472</b>
<b>EXPENSES/OBLIGATIONS</b>							
Administration	\$338	\$378	\$400	\$425	\$450	\$450	\$450
Direct Labor	\$1,600	\$1,694	\$1,753	\$1,814	\$1,878	\$1,943	\$2,011
Programs & Services	\$5,531	\$7,542	\$8,600	\$8,600	\$8,100	\$7,850	\$7,350
Call Box Program	\$1,120	\$1,147	\$1,150	\$1,150	\$1,150	\$1,150	\$1,150
Traveler Information	\$1,500	\$2,605	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800
Motorist Services Improvements	\$1,900	\$2,035	\$2,750	\$2,750	\$2,250	\$2,000	\$1,500
<b>TOTAL EXPENSE/OBLIGATIONS</b>	<b>\$7,469</b>	<b>\$9,614</b>	<b>\$10,753</b>	<b>\$10,839</b>	<b>\$10,428</b>	<b>\$10,243</b>	<b>\$9,811</b>
<b>PROJECTED YEAR END BALANCE</b>	<b>\$40,712</b>	<b>\$40,018</b>	<b>\$38,192</b>	<b>\$36,284</b>	<b>\$34,796</b>	<b>\$33,504</b>	<b>\$32,661</b>



**Los Angeles County  
Service Authority for Freeway Emergencies  
Five-Year Financial Forecast  
Fiscal Year 2024 – 2025**

**Notes and Assumptions**

The FY25 Five-Year Financial Forecast has been developed to provide a snapshot of LA SAFE's current financial situation and project the impact of the proposed FY25 budget to the overall financial condition of LA SAFE. The forecast is based on the assumptions and notes listed herein.

The use of SAFE funds is strictly limited per California Streets and Highways Code Section 2550 et.seq., which requires LA SAFE to first use its dedicated funds to support motorist aid services such as the Kenneth Hahn Call Box System, Southern California 511 (SoCal 511) and other motorist aid services.

The forecast demonstrates that LA SAFE has sufficient financial capacity to fund the services and activities as proposed in the FY25 budget and to absorb the impact of the FY25 budget for the next five years.

This forecast includes the projected costs of operating the Kenneth Hahn Call Box System and SoCal 511 and funding improvements to motorist services programs. All financial figures will be refined as better information is obtained and more accurate projections can be made. This forecast is updated annually as part of the LA SAFE budget approval process.

**SAFE FUNDS**

This section provides a summary of the projected funds available to SAFE.

- **Projected Registration Surcharge**

This category provides the projected annual revenue generated by the \$1.00 vehicle registration surcharge. The forecast is a conservative forecast based upon long-term historical actuals. Overall, the registration surcharge is projected to remain relatively constant for the next five years. However, this will be an item that will require annual review as recent increases to the cost of owning a vehicle in California, behavioral changes regarding vehicle ownership, impact of ride/car sharing services, technological changes and other related items may impact the overall number of registered vehicles.

- **Projected LA SAFE Fund Balance**

The LA SAFE fund balance provides the projected balance from the end of the previous fiscal year.

- Projected Interest

This category forecasts the projected interest income derived from LA SAFE funds invested as pool with Metro funds, based upon a conservative 1.0% rate of return on the investment base. The investment base is defined as the total funds available less 80% of the projected fiscal year expenditures. The total funds available are defined as the “Projected Registration Surcharge” + “Projected LA SAFE Fund Balance”.

- Other

This represents other sources of funds for LA SAFE from partner agencies for their apportionment of SoCal 511 traveler information operations and maintenance program expenses. To date, SoCal 511 has existing agreements with the Orange County Transportation Authority (OCTA), Riverside County Transportation Commission (RCTC) and San Bernadino County Transportation Authority (SBCTA).

## EXPENSES/OBLIGATIONS

- Administration

This category summarizes the funds programmed for general administrative support services and equipment costs. Items such as travel, training, office supplies, computer equipment, insurance, legal, and other general administrative support required for the administration of LA SAFE are included in this category.

The requested allocation for administration has increased in FY25 to accommodate LA SAFE administrative on-call services’ contract labor rate increases. The FY25 budget for administrative services is proposed to increase by \$40,000 or 11.8% for on-call administrative services support for LA SAFE. Other administrative costs are forecasted to remain constant in FY26 and beyond, however they do account for potential increases to insurance needed for LA SAFE. In FY24, staff worked with Metro’s Risk Management and Vendor Contract Management departments to release a Request for Proposals (RFP) for LA SAFE’s insurance coverage to ensure adequate coverage for programs under LA SAFE. The RFP is in the blackout phase, however, a contract is expected to be awarded by the end of FY24.

- Direct Labor

This category summarizes the funds programmed to cover the costs associated with LA SAFE’s staffing resource needs. This includes overhead, salary, fringe benefits and as-needed labor costs. The FY25 budget allocation is proposed to decrease by (\$595,237) or 26% compared to the adopted FY24 budget. The primary cause of this decrease is due to a reduction in the as-needed allocation, reallocation of existing staff, and associated labor allocation costs assigned by PTSC. The FY25 FTE allocation is proposed to decrease by 2.00 FTEs. The allocation will support coordination, collaboration and management oversight of programs and services operated by LA SAFE including continued marketing and outreach, data

management and analytics, finance and administrative support, call box field inspections, testing and other program or service-related support. All of the staff provided under this category will be obtained from the Public Transportation Services Corporation (PTSC) via the existing MOU and the budget request is consistent with what is contained within Metro's FY25 proposed budget. The forecast also presents a 3.5% for annual increases in direct labor costs over the five (5) year period. The forecast assumes additional labor that may be required in advance of upcoming regional events.

- **Programs & Services**

This category summarizes the funds budgeted in direct support of the programs, projects and services operated by or to be funded by LA SAFE. The FY25 budget for this category has decreased by (\$343,000) or 6% compared to the adopted FY24 budget. This decrease is primarily caused by the funds allocated to the SoCal 511 Program for motorist aid services.

The following is a breakdown of program and service categories for FY25:

*Call Box Program*

Funds programmed to cover the costs to operate, maintain and upgrade the Kenneth Hahn Call Box System. FY25 funding for the Call Box Program is proposed to increase by \$27,000. The proposed budget increase will support CPI increases for the on-going operation and maintenance of the Kenneth Hahn Call Box System. The forecast assumes potential new contracts needed to keep the program operational and available to LA County residents over the five (5) year period.

*Traveler Information System – Southern California 511*

Funds programmed to support the operation, maintenance and improvement of the Southern California 511 (SoCal 511) system. SoCal 511 is a regional traveler information system operated in partnership with LACMTA, the Orange County Transportation Commission, the Ventura County Transportation Commission, the Riverside County Transportation Commission, the San Bernardino County Transportation Authority, CHP and Caltrans. The system provides individuals with the ability to obtain traffic, transit, commuter services and other general traveler information via their phone or the internet.

The FY25 allocation for SoCal 511 traveler information program is proposed to decrease by (\$205,000) compared to the FY24 allocation. In addition to covering daily operations, the funding allocation will also continue to support the development of system improvements. Prior system/service improvements included the development of Spanish language services on the SoCal 511 phone service, integration of the Inland Empire 511 into SoCal 511, implementation of a traveler information center, and the update of a new mobile application. For FY25 and beyond, LA SAFE is proposing to make improvements and enhancements to existing platforms to better support planned and unplanned events across all platforms, such as the 2023 I-10 freeway closure, destination-based trip planning,

and upcoming major regional events such as the 2026 FIFA World Cup, 2027 Super Bowl, and the 2028 Olympic and Paralympic Games. Additionally, future increases in FY26 will support new contracts needed to support daily operation and maintenance of the SoCal 511 IVR, web and mobile platforms. As things change quickly with any technology-based service, staff will be closely monitoring the service to make any changes as a result of market conditions. Any changes will be reflected in future forecasts.

### *Motorist Services/Strategic Initiatives*

This category includes funds programmed to enable LA SAFE to support improvements to existing motorist services programs, develop new motorist services, and pursue strategic initiatives. The FY25 allocation for Motorist Services is proposed to decrease by (\$165,000) compared to the FY24 allocation. This decrease is due to a small reduction in academic research and development activities for FY25, as procurements were initiated in FY24 and will continue in FY25 using existing contracts and agreements in the areas of marketing and outreach funding and the development of improved data services to support SoCal 511.

For FY25 and beyond, these funds will be used to conduct a strategic review or reimagining of SoCal 511 services, advertise and promote SoCal 511 and other programs in EFCs, and implement QA/QC services and improvements. Additionally, the funds will enable LA SAFE to support new opportunities, provide strategic and communication services, research new technologies, develop and enhance applications, and continue work to standardize real-time transit data through general transit feed specifications-real time (GTFS-RT), which will improve traveler information for SoCal 511 customers. Funding is forecasted to increase in FY26 – FY27 to support the development and integration of improvements to better support existing SoCal 511 platform updates and improvements, planned and unplanned events across all platforms, such as the 2023 I-10 freeway closure, and launch destination-based trip planning in advance of major regional events. Funding for service improvements will be allocated on an annual basis depending upon available funds, identified needs, or the ability to secure new third party/grant funds. Any future funds will be used in support of improvements to current services and development/exploration of new technologies and opportunities to improve mobility.



**LA SAFE**

# **LA SAFE Fiscal Year 25 Budget & Program Highlights**

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**LA SAFE BOARD MEETING  
MAY 23, 2024**

# FY25 LA SAFE Budget Overview



CATEGORY	FY24 BUDGET	FY25 PROPOSED BUDGET	VARIANCE
Administration	338,000	378,000	40,000
Direct Labor	2,287,802	1,693,565	(594,237)
Programs & Services	6,130,000	5,787,000	(343,000)
Call Box Operations	1,120,000	1,147,000	27,000
Traveler Information System	2,810,000	2,605,000	(205,000)
Motorist Services Improvements	2,200,000	2,035,000	(165,000)
<b>Total</b>	<b>8,755,802</b>	<b>7,858,565</b>	<b>(897,237)</b>

- Adoption of the FY25 LA SAFE budget in the amount of \$7.9M supports the operation, maintenance and administration of LA SAFE programs
- CA Streets & Hwy Code Section 2550, et.seq., requires locally generated DMV fees to be dedicated to LA SAFE for the Kenneth Hahn Call Box system, SoCal 511 and other motorist aid services

# SoCal 511 Marketing Campaign Update



## Goals and Objectives

- Inform Southern California residents about SoCal 511 services
- Increase general awareness and continued usage of SoCal 511
- Generate increased updated mobile app downloads, website visits and call volumes

## Tactics

- Programmatic display – website banner ads, Google paid search
- Out of Home – traditional/digital billboards and vehicle wraps
- Radio – Ad jingles in English and Spanish

## Targets

- Billboards – Targeted EFCs
- Vehicle Wraps – Active areas throughout Los Angeles County and at major events (i.e. Dodgers/Angels Freeway Series, Antelope Valley 4th of July Celebration, WEHO Pride Weekend)
- Radio & Programmatic Displays – Targeted Spanish-speakers



# FY25 LA SAFE Programs

- Continue operation and maintenance of the Kenneth Hahn Call Box System and SoCal 511 Traveler Information System
- Continue SoCal 511 marketing efforts, including Spanish radio ads and provide informational billboards in EFCs to continue general public awareness and promote improved services such as the updated SoCal 511 mobile application
  - SoCal 511 maintained usage across all platforms (phone, web, mobile app and social media) and is projected to reach 824K total usage by the end of FY24
- Enhancements to existing platforms to better support real-time traveler information for planned/unplanned events, such as the I-10 Freeway closure, destination-based trip planning, and upcoming regional events such as the 2026 FIFA World Cup, 2027 Super Bowl, and 2028 Summer Olympic and Paralympic Games
- Deploy recommendations from the strategic review of SoCal 511, inclusive of a customer experience and market analysis
- The FY25 budget supports the operation and maintenance of existing LA SAFE services and efforts to reach users in additional geographic areas while obtaining new user information to make program improvements that leverage technology and meet customer needs

